

COLORS OF CONNECTION

Call for Interns: Colors of Connection's Summer 2020 Internship Role

About Colors of Connection:

Mission: We engage conflict affected youth and communities worldwide in collaborative art-making to nurture hope, cultivate well-being, and promote self-determination.

At a time when conflict and crisis have increased in intensity and scale around the globe, there is a need for innovative solutions to help people to heal and rebuild their lives. Investing in the psychosocial wellbeing of those who have experienced conflict is a crucial component of restoring societies, yet it is often overlooked. We are a non-profit organization furthering the innovative work of arts-based programming for youth and communities in areas affected by conflict. We are currently focused on programming in Goma, Democratic Republic of the Congo supporting adolescent girls and their communities in the fight for gender equality and freedom from violence.

Colors of Connection is supported by the NoVo Foundation and past partner collaborations have included the International Rescue Committee, the Danish Refugee Council and Save the Children International.

Summer Intern Role:

CC is seeking a motivated and passionate individual who is looking to gain experience in the daily operations of running a small and growing non-profit, specifically in the areas of communications, fundraising, and organizational development.

Note: Due to COVID-19 this internship may be remote depending on the situation this summer. If offices in NYC reopen the intern can work from our co-working space at the Center for Social Innovation, New York, NY.

Tasks will include:

- Solicit in-kind donations for projects from local stores: Tote bags, T-shirts, and art supplies.
- Design social media for the summer (videos and photos). Post to social media channels (Instagram, Facebook, Twitter and LinkedIn).
- Update and maintain Customer Relations Management software, Little Green Light
- Research prospective corporate funders through the Foundation Directory Online and through other research avenues.
- Sort media in online file storage Boxx according to project.
- Write addresses and notes for thank you cards, postcards and packages and mail out to donors.

- Upload receipts into accounting software: Quickbooks
- Assist with expense entry for project expenses in excel.
- Maintaining current records in grant database Fluxx, including grant tracking and reporting.

Qualifications:

1. Education and/or experience gained in international relations, political science, African studies, or other relevant field
2. English language skills
3. Research and writing skills
4. Proficiency using Microsoft Word and Excel
5. Well organized and detail-oriented
6. Ability to work independently as well as collaboratively

Approach/Values Required:

1. Social justice lens
2. Critical awareness of power dynamics in international work
3. Supportive of Colors of Connection's mission and philosophy

Contact:

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